VOORHEESVILLE ELEMENTARY SCHOOL 129 MAPLE AVENUE VOORHEESVILLE, NEW YORK 12186

PHONE: (518) 765-2382 FAX: (518) 765-3842 WEB ADDRESS: Voorheesville.org

MR. JEFFREY P. VIVENZIO Principal

Dear Parent or Guardian:

Welcome to the Voorheesville Central School District! Please take some time and carefully complete, in detail, each of the following documents. Along with a completed registration packet, the following documentation is also required in order to enroll your child within the Voorheesville Central School District.

- Your child's original birth certificate.
- Your child's official immunization record (signed and stamped by physician or clinic staff).
- A physical examination record (signed and stamped by physician or clinic staff).
- Custody papers, if applicable. (If the student is not your biological child, you must present documentation that proves a permanent and total transfer of custody and control has been achieved.)
- Three (3) **original** proofs of residency within the school district. This information <u>must</u> include the name and address of a parent or guardian as well as be dated within the previous 30 days. This **must** include:
 - A deed or other documentation of real property ownership.
 - A lease or rental agreement.

Examples of two other proofs of residency:

- A utility bill in the parent's name showing the address within the district.
- The address on the parent's driver's license.
- A record of the parent's voter registration.
- A recent income tax return showing the parent's name and address within the district.
- A current paycheck stub showing the parent's name and address within the district.

Important note regarding students entering Kindergarten: Each May, VCSD conducts Kindergarten Registration Screening. Please check the <u>school calendar</u> for upcoming dates or contact the registration office at (518)-765-2382 Ext. 504.

If you have any questions while completing the registration application, please do not hesitate to contact me at school.

Sincerely,

Mr. Jeffrey P. Vivenzio Principal/District Registrar

Records Release Form

VOORHEESVILLE ELEMENTARY SCHOOL **129 MAPLE AVENUE VOORHEESVILLE, NEW YORK 12186**

Phone: (518)765-2382 FAX: (518)765-3842

JEFFEREY VIVENZIO Principal

KAREN JONES Director of Special Education

The following student(s)	 will enter the
Voorheesville Central School District on	 I hereby

authorize the sharing of information between _____ and the

Voorheesville Central School District. This must include the following records:

- ACADEMIC (Report Cards, Progress Reports, etc.)
- HEALTH AND MEDICAL (Immunizations/physical forms, etc.)
- **CSE** (any IEP, 504 Plans, or CSE notes on file)
- ANY OTHER information to assist us in academic and social programming

Signed: Relationship:

Date:

Please give the name and address of the school your child/children will be withdrawing from:

VOORHEESVILLE CENTRAL SCHOOL DISTRICT www.voorheesville.org



NOTICE TO PARENTS

SPECIAL EDUCATION SERVICES

If you suspect that your child may have a disability and due to that disability may require special education supports, services or accommodations, you have the right to contact the District for information on options, and/or you may refer your child to the District's Committee on Special Education or Section 504 Team for an evaluation, and a determination as to whether your child is eligible to receive special education services, related services, accommodations and/or other program aids and services. More information regarding your rights is set forth in the New York State Education Department's *Parents Guide to Special Education in New York State for Children Ages 3-21*, available at https://www.p12.nysed.gov/specialed/publications/policy/parentsguide.pdf

To refer your child to the Committee on Special Education, or to obtain more information regarding the District's special education process, including services and programs, please contact:

Karen Jones Pupil Personnel Services Director Voorheesville Central School District PO Box 468 129 Maple Avenue Voorheesville, NY 12186 Phone: 518-765-2382, ext. 501 Email: kjones@voorheesville.org

VOORHEESVILLE CENTRAL SCHOOL DISTRICT	
HOUSEHOLD INFORMATION	

CPSE ONLY St. Id# Date Area of Concern

Is the child in permanent housing? In permanent housing

If the child is not in permanent housing; please indic In a shelter In a hotel/motel With anoth hardship (sometimes referred to as "doubled up") [Other temporary living situation (Including situation Temporarily housed in a shelter awaiting foster	er family or other per In a car, park, bu ations for seasonal er	rson because of loss of housing s or train station, or campsite	
Student Name:	-	e Non-Binary DOB:	Grade Entering:
Physical Address:	Homa Dhona:		
City/Zip Code:		IS THIS A CELL NUMBER	R? YES NO
Mailing address (if applicable)			-
Own Rent Lease Other/Please explain:			
Have you ever attended VCSD before? Yes N	0		
Parents/Guardians			
Name and relationship to student: 1	relationship.	occupation/employer:	
2			
Parent/Guardian(s) in active Military status? Yes	No		
Joint Custody Sole Custody Visitati If applicable, name and contact information of parent <u>Market Contact</u> Pho Pho Pho	NOT residing with chil	d:	
Dup	licate mailings reques	ted: Yes No	
NOTE: A complete certified copy of the court custod signature are required. Contact Information: Please list, in order, contact info child become ill. (Parents/Guardians should be first,	ormation for people (a	nd their relationship to the child)) to be notified should your
1) Relationship			
 2) Relationship 3) Relationship 		: Home: : Home:	
Children being registered and name of last school at		Home	work
		-	
1)		G	
3)		0	
Other children in household: Please list all children livi	ng in the household (n	ot of school age or beyond school	age)
1)	DOB:		
2)	DOB:		
3)	DOB:		
4)	DOR:		

E-mail address: Please list any e-mail addresses that we may use to contact you:

Name:	e-mail address:
Name:	e-mail address:
Name:	e-mail address:

I understand that if I provide false information on the registration forms and/or on the supporting materials that I may be committing the crime of perjury in the third degree (a class A misdemeanor); If I provided false information on these forms to the Voorheesville Central School District with the intent to defraud the District, I may be committing the crime of perjury in the second degree (a class E Felony); and I may be prosecuted on the criminal charges for such false information.

Signature of parent/guardian: ____

_____ Date: _____

If any of the above information changes, please be sure to contact the school as soon as possible to provide updated information.

www.voorheesville.org

Jeffrey Vivenzio Principal/District Registrar (518) 765-2382, Ext. 504



Information Packet

Print Student's Name	Grade
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Please sign and date below that you have reviewed the following items together.

1. Code of Conduct (Voorheesville.org/about-us/policies-and-procedures/)

Print Parent's/Guardian's Name	Parent's/Guardian's Signature	Date
Print Student's Name	Student's Signature	Date

2. Computer Network Policy found here: https://www.voorheesville.org/departments/technology/

Print Parent's/Guardian's Name	Parent's Guardian's Signature	Date
Print Student's Name	Student's Signature	Date

Please complete and return the following items if applicable:

1. Family Application for Free and Reduced Price School Meals <u>Voorheesville.org/departments/food-services/</u>

VOORHEESVILLE CENTRAL SCHOOL REQUEST FOR TRANSPORTATION

	fferent than Residential A		e: M.I.	Grade	_
Date of Birth	Male Female Non-Binar			e siblings current	ly in school? Yes No
Full Name of Parent/	Relationship to	Home Phone	Work Phone	Cell Phone	Email Address
Guardians	Student				
1)					
2)					
Emergency Contacts	Relationship to Student	Home Phone	Work Phone	Cell Phone	Email Address
1) 2)					
Specia PICK UP POINT	al Pick Up Point or Dr Name: Address: Phone:				
DROP OFF POINT	Address: Phone:				
Is there anything that t sickness, etc.)	he Transportation Dep	artment needs t	o be made awar	e of? (such as a	llergies, motion
	Tra	nsportation Use	Only		

Siblings Y / N Data Entered Y/N Geocoded Y/N Routed Y/N



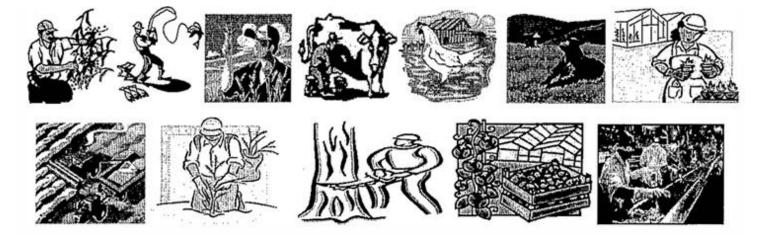
NEW YORK STATE MIGRANT EDUCATION PROGRAM IDENTIFICATION & RECRUITMENT OFFICE PARENT SURVEY

The Migrant Education Program (MEP) is authorized by Title I, Part C of the Elementary and Secondary Education Act (ESEA). The MEP provides a variety of educational services to families who work in agriculture, regardless of their nationality or legal status. This program is free of charge to all eligible families and may include tutoring, free school lunch eligibility, educational field trips, summer programs, parent involvement activities, emergency needs and referrals to other services as needed.

Please take a few minutes to complete this questionnaire.

Has anyone in your family worked, or looked for work at the following occupations during the past 3 years?

- □ Any agricultural, farm, or fishing work (such as hay, dairy, fruit or vegetable crops, poultry, fishing, nursery/greenhouse, etc.)
- □ Work related to logging, harvesting, or initial processing of trees.
- □ Work at a food processing plant, (such as meat or poultry processing plants, packing fruits or vegetables, etc.)



If you answer YES, please provide your contact information below:

Parent/Guardian Name:		
Home address:		
Telephone number:	Best time to be reached:	AM/PM
Previous Address:		
Student name:	Age	Grade
Student name:	Age	Grade

To submit this referral please fax to 607-436-3606, or by mail to NYS Migrant Education Program Identification and Recruitment Office: 100 Saratoga Village Blvd, Suite 41, Ballston Spa, NY 12020.



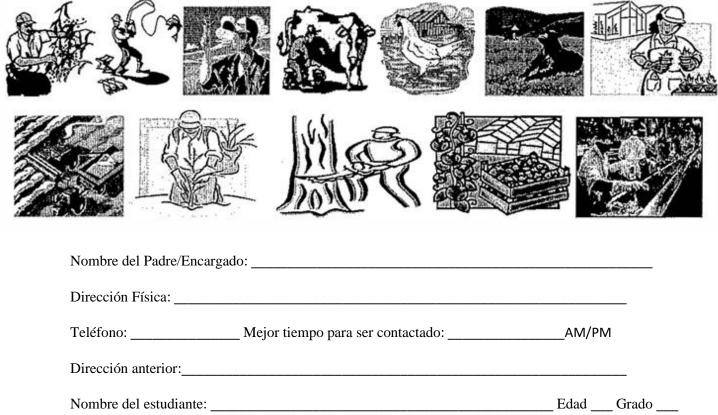
NEW YORK STATE MIGRANT EDUCATION PROGRAM OFICINA DE IDENTIFICACIÓN Y RECLUTAMIENTO-ENCUESTA PARA PADRES

El programa de Educación para Migrantes (MEP), está autorizado por el Título I, Parte C de la Acta de Educación Elemental y Secundaria (ESEA). EL MEP provee una variedad de servicios educativos para las familias que trabajan en la agricultura, sin importar su nacionalidad o estado legal. Este programa es gratuito para aquellas familias elegibles y puede incluir servicios de tutorías, elegibilidad de almuerzo gratuito en la escuela, excursiones, programa de verano, actividades de envolvimiento para padres, programa de emergencias y referidos a otras organizaciones o agencias.

Por favor tome unos minutos para completar este cuestionario.

¿Usted o algún miembro de su familia ha trabajado o buscado trabajo en algunas de las siguientes ocupaciones en los pasados 3 años?

- □ Cualquier trabajo agrícola (como plantando, seleccionando, o cosechando frutas o vegetales, cultivando o cortando flores o árboles, trabajo en lechería u otro rancho de animales, pescando, etc.)
- □ Trabajando en la cultivación o procesamiento de los árboles.
- □ Trabajando en una planta de procesamiento, empacando, lavando o cortando vegetales, frutas o carnes. <u>Si usted contestó que sí, por favor complete la siguiente información:</u>



Nombre del estudiante: ______ Edad ___ Grado ____ Nombre del estudiante: ______ Edad ___ Grado ____ Para someter este referido, por favor envíelo por fax a 607-436-3606, o por correo a NYS Migrant Education Program- Identification & Recruitment Office 100 Saratoga Village Blvd,

Suite 41, Ballston Spa, NY 12020



STATE EDUCATION DEPARTMENT / THE UNIVERSITY OF THE STATE OF NEW YORK / ALBANY, NY 12234

Office of P12

Elisa Alvarez, Associate Commissioner Office of Bilingual Education and World Languages

55 Hanson Place, Room 594 Brooklyn, New York 11217 Tel: (718) 722-2445 / Fax: (718) 722-2459 89 Washington Avenue, Room 528EB Albany, New York 12234 (518) 474-8775 / Fax: (518) 474-7948

Home Language Questionnaire (HLQ)

Dear Parent or Person in Parental Relation:

In order to provide your child with the best possible education, we need to determine how well he or she understands, speaks, reads and writes in English, as well as prior school and personal history. Please complete the sections below entitled Language Background and Educational History. Your assistance in answering these questions is greatly appreciated. Thank you.

STUDENT	NAME:			
First	Middle	Last		
DATE OF E	BIRTH:		G ENDE R	:
			D Male	
Month	Day	Year	Given Female	
PARENT/PE	RSON IN PARENT	AL RELATI	ON INFO:	
La	st Name	First N	lame	Relation to

HOME LANGUAGE CODE

Language Background (Please check all that apply.)			
1. What language(s) is(are) spoken in the student's home or residence?	English	Dther:	
2. What was the first language your child learned?	English	□ Other:	
3. What is the Home Language of each	Parent 1		Parent 2
parent/guardian?	Guardian(s)	specify	specify
			specify
4. What language(s) does your child understand?	English	Other:	
5. What language(s) does your child speak?	English	Other:	Does not speak
6. What language(s) does your child read?	English	Cther:	Does not read
7. What language(s) does your child write?	English	□ Other:	Does not write
THIS SECTION TO BE COMPLE	TED BY DISTRIC	T IN WHICH STUDE	ENT IS REGISTERED:

SCHOOL DISTRICT INFORMATION:	STUDENT ID NUMBER IN NYS STUDENT INFORMATION SYSTEM:
District Name (Number) & School: Address:	

Educational History
8. Indicate the total number of years that your child has been enrolled in school
9. Do you think your child may have any difficulties or conditions that affect his or her ability to understand, speak, read or write in English or any other language? If yes, please describe them. Yes* No Not sure
How severe do you think these difficulties are? I Minor Somewhat severe Very severe
10a. Has your child ever been <u>referred</u> for a special education evaluation in the past? INO Yes* *Please complete 10b below
10b. <i>*<u>If referred for an evaluation</u></i> , has your child ever <u>received</u> any special education services in the past? □ No □ Yes – Type of services received:
Age at which services received (Please check all that apply): Birth to 3 years (Early Intervention) 3 to 5 years (Special Education) 6 years or older (Special Education) Education)
10c. Does your child have an Individualized Education Program (IEP)?
11. Is there anything else you think is important for the school to know about your child? (e.g., special talents, health concerns, etc.)
12. In what language(s) would you like to receive information from the school?
Month: Day: Year:
Signature of Parent or of Person in Parental Relation
Relationship student: 🗆 Parent 📮 Other:
OFFICIAL ENTRY ONLY - NAME/POSITION OF PERSONNEL ADMINISTERING HLQ
NAME: POSITION:
IF AN INTERPRETER IS PROVIDED, LIST NAME, POSITION AND CREDENTIALS:
NAME/POSITION OF QUALIFIED PERSONNEL REVIEWING HLQ AND CONDUCTING INDIVIDUAL INTERVIEW
NAME: POSITION:
**Date of Individual INTERVIEW: OF INDIVIDUAL OF INDIVIDUAL OF REFER TO LANGUAGE PROFICIENCY INDIVIDUAL TEAM
MO DAY YR. INTERVIEW:
MO DAY YR. INTERVIEW: NAME/POSITION OF QUALIFIED PERSONNEL ADMINISTERING NYSITELL
MO DAY YR. INTERVIEW: NAME/POSITION OF QUALIFIED PERSONNEL ADMINISTERING NYSITELL NAME: Position:
MO DAY YR. INTERVIEW: NAME/POSITION OF QUALIFIED PERSONNEL ADMINISTERING NYSITELL
MO DAY YR. INTERVIEW: NAME/POSITION OF QUALIFIED PERSONNEL ADMINISTERING NYSITELL NAME: Position: DATE OF NYSITELL PROFICIENCY LEVEL ACHIEVED ENTERING FMERGING TRANSITIONING EXPANDING COMMANDIN
MO DAY YR. INTERVIEW: NAME/POSITION OF QUALIFIED PERSONNEL ADMINISTERING NYSITELL NAME: Position: DATE OF NYSITELL ADMINISTRATION: PROFICIENCY LEVEL ACHIEVED ON NYSITELL: ENTERING EMERGING TRANSITIONING EXPANDING COMMANDIN

VOORHEESVILLE, NEW YORK 12186

BOARD OF EDUCATION

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> CHRISTY RIVENBURG TREASURER JESSICA TABAKIAN CLERK

PHONE: (518) 765-3313

FAX: (518) 765-2751

To All Parents / Guardians:

The Voorheesville Central School District has adopted a policy which requires the collection and recording of the ethnic identity of students in the Voorheesville Central School District in accordance with the federal categories and definitions. The information will be used to:

- Report information to the State and Federal Education Departments
- Plan educational programs and make sure that they are readily available to all students.
- Analyze differences in academic performance, attendance, and completion of school.

We need your help in order to accomplish this task. Please review the Racial/Ethnic definitions on the back of this page. Put a check (\checkmark) in the box for the category or categories which best describes your child. The Voorheesville Central School District understands the sensitive nature of this information and wishes to assure you that it will be kept secure and confidential in accordance with all State and Federal student privacy laws and regulations. If the information requested is not provided on this form on behalf of your child, a student records officer from the school or district will be required to identify the group to which the students appears to belong, identifies with, or is regarded in the community as belonging. Thank you for your cooperation.

CONFIDENTIALITY PROCEDURES AND REGULATIONS

To School Staff: This form will be filed in the student's permanent record as confidential information.

To the Parent/Guardian: The information which you have provided on this form is confidential. It is protected by the Confidentiality Regulations cited below:

The Family Education Rights and Privacy Act (1974) prohibits unauthorized access to student records and unauthorized release of any student record information identifiable by either student's name or student identification number.



STUDENT RACIAL AND ETHNIC IDENTIFICATION

All students between 5 and 21 years of age have the right to a free public education. Children may not be refused admission because of race, color, creed or national origin, sex, citizenship, handicapping condition, or immigration status.

Name of School		
School District Student Identification Number:	Date of Birth (Month/Day/Year)	
Student Name: Last First, Middle:	Grade Level	

DIRECTIONS TO PARENT/ GUARDIAN

PLEASE ANSWER QUESTIONS (1) AND (2). PLEASE READ THEM BEFORE YOU RESPOND. (For question (1), check the box that best described your child). Check only ONE box.

1.	Is the student Hispanic, Latino, or of Spanish origin? Hispanic, Latino, or of Spanish origin means a
	person of Cuban, Mexican, Puerto Rican, Central or South American, or other Spanish culture or origin,
	regardless of race.

□ YES, Hispanic

□ NO, not Hispanic

2.	Select one or more races from the following five racial groups (Check all groups that apply to your child;
	check at least ONE box).

AMERICAN INDIAN OR ALASKA NATIVE: A person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.

ASIAN: A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER: A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

BLACK OR AFRICAN AMERICAN: A person having origins in any of the Black racial groups of Africa.

WHITE: A person having origins in any or the original peoples of Europe, North Africa, or the Middle East.

Signature of Parent/ Guardian/ Other Date				
Relationship to Student (Please check one box below)				
Mother	Father	Guardian	Other (Specify):	
See reverse for important message to Parents / Guardians and Confidentiality Procedures and Regulations				

www.voorheesville.org

Jeffrey Vivenzio Principal/District Registrar (518) 765- 2382, Ext.502



Dear Parents/Guardians:

There are many instances throughout the school year where there are opportunities for photographs for school events. Pictures may be taken to document classroom projects, field trips, club activities or similar events. At times we may use these photos for educational purposes or publicity to highlight the many wonderful things that go on in our school. In most cases, students will be unidentified or only identified using first names and last initials. Students who are recognized for outstanding achievement, service or awards may be identified by their full names.

If, for any reason, you do not want your student's photograph used, please return the form below. Feel free to call your school principal with any questions.

If for any reason you <u>do not</u> want your child's photograph used, please return the form below. Feel free to call me with any questions.

I DO NOT wish to have my child's photograph used for publicity or other educational purposes.
Student Name:

Grade and Teacher:

Parent/Guardian Signature:_	Date:	

School Health Services

Dear Parent or Guardian:

As a part of your child's requirements for school, NYSED requires an annual New York State physical exam for students in grades K,1,3, and 5 as well as those entering the school district for the first time. A law was recently enacted that expands health screenings to include the dental health of students in New York State.

In addition, when we require that your child have a physical examination, we will be requesting a dental certificate as well. There is a sample certificate available for you to take to your child's dentist and once it is completed, it should be returned to the School Nurse as it will be filed in our child's Cumulative Health Record.

Thank you for your cooperation in this new health endeavor. Our students benefit when we work together to promote the health and achievement of all students.

Please call the school's Health Office if you have any questions or concerns.

Middle/High School Health Office (518) 765-3314 ext 210

Elementary School (518) 765-2382 ext 506

VOORHEESVILLE ELEMENTARY SCHOOL EMERGENCY HEALTH INFORMATION

Name of Student(Last)	(First)	DOB	Age
(Last)	(Pilst)		
Home Address			
Grade Teacher		Home Phone	
*Parent/Guardian	Located at _		
		(During school hours)	
*Parent/Guardian	Located at		
		(During school hours)	(Phone number)
*Step-Parent	Located		
or Guardian	(I	During school hours)	(Phone number)

*Please put a priority as to who you would like called first.

In the event of early dismissal, illness or injury, if parents/guardians cannot be reached, contact the following for care/transportation:

NOTE: PLEASE ADVISE THESE INDIVIDUALS YOU ARE LISTING THEM FOR EMERGENCY CARE IN CASE THE SCHOOL IS UNABLE TO REACH YOU.

1	at
	(Phone Number)
Or	at
	(Phone Number)
1. Child's Physician	at
2. Family Dentist	at
3. Hospital	(in event of serious injury)
4. Has your child had medical, dental or surgio	cal treatment, or any other serious illness or injury?
Parent/Guardian Signature	Date

Has your child ever had any of the following? Please give dates

Anemia	Pneumonia
Rheumatic Fever	Diabetes
Tuberculosis	Mumps
Nephritis	Contact with TB
Bladder Infection	Whooping Cough

Chicken Pox **Rheumatic Fever** Epilepsy Heart Disease **Orthopedic Injuries**

1. Does your child have asthma and if so what makes him/her wheeze or get short of breath?_____

- 2. Please list any medication your child takes
- 3. Please list any allergies your child has and the medication (if any) they are taking

- 4. Does your child have or has had a history of chest pain with exertion? Please explain
- 5. Does your child have a history of fainting with exertion? Please explain
- 6. Does your child have a history of shortness of breath with exertion? Please explain _____
- 7. Does your child have a family history related to cardiac cause? Please explain
 - 8. Does your child have chronic/frequent ear infections?_____ a. If so, does your child have tubes in their ears?_____
- 9. Any problems with toilet training for bladder or bowels?
- 10. Does your child wear glasses? If so, all the time or for classwork?
- 11. Is there anything concerning the health of your child which the school should know so that we may better understand your child's health needs?

New York State Education Law requires that every child have a physical examination upon entering the school district for the first time, as well as in grades 2 and 4. The school offers school physicals for students in grades 2, 4, 7 and 10. However, if you wish to have your child examined by your own physician (or pediatrician), who may know your child best, you are free to do so. If you choose an exam by your private physician he/she must fill out the attached form to be returned to school. A recent medical exam, completed within the past 12 months, is acceptable. In this case, you may mail the form to your doctor requesting them to complete it and return it to school.

The school physician does not diagnosis medical problems. These will be reported to you immediately and you will be advised to bring them to the attention of your family doctor. We will request a report of your physician's findings and treatments.

Please check the appropriate statement below and return this form to school as soon as possible. If we do not receive a response from you, we will make arrangements to have your child examined by the school physician.

VOORHEESVILLE CENTRAL SCHOOL DISTRICT

Student's Name _____ Grade ____

I prefer to have my child examined by the school physician, Dr. Silverman.

I prefer to have my child examined by our private physicia	an. Private physician's
appointment date is	. (Bring the attached form to this appointment and have
the physician fill it out and return it to school.)	

My child was examined by Dr. _____ on _____ I will have the physician fill out the form and return it to school.

Parent's Signature