



VOORHEESVILLE CENTRAL SCHOOL DISTRICT

VOORHEESVILLE, NEW YORK 12186

INDIVIDUALIZED HOME INSTRUCTION PLAN

Student's Name: _____ Student's Age: _____

Student's Grade: _____ School Year: _____

Date: _____

INSTRUCTION

1. The IHIP must list the syllabi, curriculum materials, textbooks or plan of instruction to be used in each of the required subjects listed in the appropriate category below.
2. The IHIP must identify the name(s) of individual(s) providing instruction
3. Cumulative hours of instruction for grades 1-6 must be 900 hours per year. Cumulative hours of instruction for grades 7-12 must be 990 hours per year.
4. During grades K-12, instruction must also be provided in the areas of:
 - Patriotism and Citizenship
 - Health education regarding alcohol, drug and tobacco misuse
 - Highway safety and traffic regulations, including bicycle safety
 - Fire and arson prevention and safety

FOR GRADES 1-6, PLEASE PROVIDE INSTRUCTION INFORMATION FOR THE FOLLOWING SUBJECTS:

- Arithmetic
- Reading
- Spelling
- Writing
- The English Language
- Geography
- United States History
- Science
- Health Education
- Music
- Visual Arts
- Physical Education

****You must include instruction in bilingual education and/or English as a second language where a need is indicated***

FOR GRADES 7 and 8 PROVIDE INSTRUCTIONAL INFORMATION FOR THE FOLLOWING SUBJECTS:

- English (two units)
- History and Geography (two units)
- Science (two units)
- Mathematics (two units)
- Physical Education (on a regular basis)
- Health Education (on a regular basis)
- Art (one-half unit)
- Music (one-half unit)
- Practical Arts (on a regular basis)
- Library Skills (on a regular basis)

The Units required are cumulative requirements for **both** seventh and eighth grade

FOR GRADES 9-12 PLEASE PROVIDE INSTRUCTIONAL INFORMATION FOR THE FOLLOWING SUBJECTS:

- English (four units)
- Social Studies (four units)- One unit of American History, ½ unit of Participation in Government, ½ unit in Economics
- Mathematics (two units)
- Science (two units)
- Art and/or Music (one unit)
- Health Education (one-half unit)
- Physical Education (two units)
- Electives (three units)

The units required are cumulative for ninth through twelfth grades

SUBJECT AREA:
MATERIALS/INSTRUCTIONAL TOOLS TO BE USED:
INSTRUCTOR:

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ALL STUDENTS, 1-12 GRADES MUST RECEIVE INSTRUCTION IN THE FOLLOWING AREAS

- Patriotism and Citizenship
- Health education regarding alcohol, drug and tobacco misuse
- Highway safety and traffic regulations, including bicycle safety
- Fire and arson prevention and safety

SUBJECT AREA: Patriotism and Citizenship

MATERIALS/INSTRUCTIONAL TOOLS TO BE USED:

INSTRUCTOR:

SUBJECT AREA: Health education regarding alcohol, drug and tobacco misuse

MATERIALS/INSTRUCTIONAL TOOLS TO BE USED:

INSTRUCTOR:

SUBJECT AREA: Highway safety and traffic regulations, including bicycle safety

MATERIALS/INSTRUCTIONAL TOOLS TO BE USED:

INSTRUCTOR:

SUBJECT AREA: Fire and arson prevention and safety

MATERIALS/INSTRUCTIONAL TOOLS TO BE USED:

INSTRUCTOR:

REPORTING REQUIREMENTS

Each IHIP must contain dates for submission of Quarterly Reports for the student's performance in the home instruction program. Quarterly reports should be spaced in even and logical periods during the school calendar year. Consider using the Home Instruction Compliance Checklist to track your submissions. It has been provided in this packet.

1st Quarter Report will be submitted: November 10, 2022

2nd Quarter Report will be submitted: January 27, 2023

3rd Quarter Report will be submitted: April 7, 2023

4th Quarter Report & Annual Assessment will be submitted: no later than June 23, 2023

Trimester Dates for VES:

- 1st Trimester report will be submitted: December 2, 2022
- 2nd Trimester report will be submitted: March 10, 2023
- 3rd Trimester report will be submitted: June 23, 2023

You must submit Quarterly Progress Reports to Capital Region BOCES providing the following information:

- The total number of hours of instruction received during the quarter;
- A description of the material covered in **each** subject listed on the IHIP;
- Either a grade for the student in **each** subject, or a narrative evaluating the student's progress; and
- If less than 80% of the course material set out in the IHIP was covered in any subject, the report must include a written explanation.

An **Annual Assessment Report** must be submitted with the Fourth Quarter Report. The Annual Assessment must include one of the following:

- A commercially produced norm-referenced achievement test (refer to Part 100.10 of the Commissioner's Regulations for a list of approved tests, test administration, and scoring)
- An Alternative Evaluation approved in advance by the Superintendent (refer to Part 100.10 of the Commissioner's Regulations for Alternative Evaluation requirements)

ATTENDANCE REQUIREMENTS

Each student must attend instruction that is:

1. Substantially equivalent to 180 days of instruction per school year (For grades 1-6 this is 900 hours per year, for grades 7-12 this equates to 990 hours per year)
2. Absences are permitted on the same basis as the District's attendance policy
3. **Records of Attendance** must be maintained and made available to the District upon request
4. Instruction provided at a location other than the primary residence of the student must be in a building that is in compliance with the local building code for health and safety purposes.

STATEMENT OF COMPULSORY EDUCATION SERVICES

I affirm that my child, _____, will be meeting the compulsory educational requirements of Education Law.

Parent/Guardian Signature: _____